

Lindsay-Peterborough Presbytery  
H.O.P.E. Fund Application

Church Name: \_\_\_\_\_

Minister: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Our session requests the following from the Lindsay-Peterborough Presbytery H.O.P.E. Fund.

Grant Amount: \_\_\_\_\_

Loan Amount: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(Clerk of Session on behalf of requesting session)

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Please answer the following questions and attach to this application:

1. What is the purpose of your request?
2. How does your request relate to outreach within the bounds of L-P Presbytery?
3. How does your request reflect a new approach in service or ministry OR what structural maintenance does your building require without which ministry cannot continue?
4. What is the vision (plan) for the next 3-5 years and what steps were taken to develop this plan (i.e. meetings with the session, congregation, etc)?

Please include with this application:

1. An extract from the Session Minutes with request for funding.
2. A budget for the project.
3. The latest audited or reviewed financial statement for your congregation.
4. A list of other funding sources for which your congregation has applied, including documentation showing whether the applications were accepted or denied and any amounts given. (Funding Sources such as Canada Ministries, Board of World Mission, Presbyterian Church Building Corporation, Lending Funds, Cooke Foundation, etc).
5. A proposed repayment plan, if requesting a loan.

Send the completed application to the Clerk of Presbytery who will refer it to the HOPE Fund Committee for review.

Janet Halstead, Clerk \*1316 Melody Crescent Peterborough, Ontario K9K 2P7 \*JHHalstead@hotmail.com

## APPENDIX F.

### REGULATIONS GOVERNING THE HOPE FUND

*At the conclusion of the next regular Presbytery meeting, these regulations now supercede and replace all previous*

*guideline and motions of the Presbytery up to this time.*

**Help Our Presbytery Expand** is funded using the proceeds of the sale of church buildings and offerings at Special

Presbytery services (ordination, induction, etc)

Grants and loans may be arranged from the H.O.P.E. Fund.

- (a) The fund must be used as a last resource after exploring other sources such as the Canada Ministries, Presbyterian Church Building Corporation, Lending Funds, etc.
- (b) Grants must relate to outreach within the bounds of the Presbytery of Lindsay- Peterborough.
- (c) Projects eligible for a loan or grant shall reflect new approaches in service or ministry, going beyond ongoing congregational maintenance.
- (d) Projects eligible for a loan or grant may include major items of structural maintenance beyond the resources of the congregation provided the application is accompanied by a ministry vision/plan for the next 3 to 5 years.
- (e) The Hope Fund Committee will provide an application form that includes items of finance and vision.
- (f) Applications to the Hope Fund shall be submitted to the clerk for referral to the Hope Fund Committee. The Committee will determine if the application meets the criteria as well as how the terms of the grant or loan are arranged. Sufficient time must be allowed to process the application; the request is then brought to Presbytery for approval.
- (g) All undesignated bequests to Presbytery and the undesignated portion of assets from disbanded or amalgamated congregations, are to be placed automatically in the H.O.P.E. Fund immediately.
- (h) All monies designated for the H.O.P.E. Fund are to be invested in high interest bearing securities as soon as possible, (not just kept in a bank account). Some of the Fund to be in short term and some in long term securities.
- (i) Four Committee members are to be elected by Presbytery, each September for a term of one year.
- (j) A financial and activity report shall be presented at the February meeting, of the previous year's business, and a similar interim report, be presented to the June meeting each year.

June 2013